

Town of Seneca Board Meeting Minutes
Tuesday, June 10, 2025
Seneca Town Hall, W3102 County Road F, Berlin WI

Meeting was called to order at 5:50 PM by Chairman Mike Mattice/Pledge of Allegiance

Roll Call: Chairman Mike Mattice, Supervisor John Kalupa, Treasurer Gene Schroeder, Clerk Rose Wick present
Supervisor Joe Formiller absent

Other attendees: none

Certification of the Open Meeting Law. Rose posted agendas/meeting notices at the Town Hall and on the Website on June 2, 2025. The Berlin Journal Newspaper was notified.

June agenda and May minutes: Motion to approve by John, second by Mike, motion carried by unanimous consent.

Public Comment: none

Financial Report was read by Gene Schroeder with a balance in Farmers' and Merchants Bank of \$136,597.28
Motion to approve by John, seconded by Mike, Motion carried by unanimous consent.

Road Work Report: Filled potholes, not mowing roadsides yet. On June 13, 2025 or after, removal of the culverts on Hopp Road can begin.

Old Business: none

New Business: Motion made by John, second by Mike to adopt Operator's License Ordinance No. 25-01, that says the Operator's liquor license is due every 2 years and the fees are \$25 for 2 years. Discussion. It was decided that Operator License would terminate in odd years and any operator that applies within the 2-year period would owe the \$25.00 fee, regardless. Motion carried by unanimous consent

Motion made by Mike, second by John, to adopt the Retail License Ordinance No. 25-02. Motion carried by unanimous consent

Liquor license was published in the paper May 19, 2025, for Country Inn. Gene collected the application and fees from Randi Thom for the Combined Class B Liquor License and applications and fees for Operator licenses. (Some of the operators need to turn in a certification of the Server Course and when the Clerk receives it, will issue their license) Motion by Mike, second by John to approve Class B Retail Liquor and Operator licenses. Motion carried by unanimous consent. Rose will issue licenses when all requirements are met.

Correspondence: none

Review and payment of bills : Motion by John, seconded by Mike, to pay all bills, motion carried by unanimous consent.

Set next meeting date: Regular Board meeting July 1, 2025

Motion to adjournment: Motion to adjourn by Mike, seconded by John. Meeting adjourned at 5:35 PM

Respectfully submitted by Rose Wick, Clerk